



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

June 21st, 2023 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to Order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 6-7-23**
3. **Citizen Comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for Individual Consideration**
 - a. Sport League – Tommy Huebner
 - b. July 4th Event Discussion
 - c. Lazy Day 1.5k
 - d. Fall Frolic
5. **Parks and Recreation Directors Report**
6. **Future Agenda Item Request: Please email all future agenda item requests to mthorne@jerseyvillagetx.com.**
7. **Next Meeting Date 8-2-23**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the public at City Hall on the 13th day of June at 11:00 am.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
June 7, 2023

Call to Order

Doris called meeting to order at 5:33 pm.

Edward Lock	<i>present</i>	Sonja Tijerina-Burleson	
Robyn Taylor	<i>present</i>	Michelle Mitcham	
Heather Tuggle	<i>present</i>	Isaac Recinos	<i>present</i>
Lynda Schubring	<i>present</i>	Sebastian Marquis	<i>present</i>
Ashley Brown	<i>present</i>	Robert Basford	<i>present</i>
Doris Michalak	<i>present</i>	Maria Thorne	<i>present</i>
Rachel Beazley	<i>present</i>		
Thomas Huebner	<i>present</i>		

Approval of Minutes from 5-10-23

A motion was made to approve the minutes by Ashley and was seconded by Thomas

Citizen Comments

None

Items for individual consideration

a. July 4th Event Discussion

Musical entertainment, stage, restrooms, and mechanical bull are all secured
There are 10 food trucks lined up and 16 confirmed parade entries. Food trucks will be set up at the Post Parking lot. We will provide quiet generators. As far as advertising – this is a local event, so we are not advertising too widely.

Isaac asked committee members to help with promoting for the BBQ chicken competition. Contestants will cook the chicken at home and bring it to the competition. Isaac will run the event and committee members will judge.

Judging for floats will need 4 volunteers. Ashley will be in charge of that. Parade entry check-in will be at 5pm and the staging area will be the Post bus loop. Float judging will take place before the parade starts. Ashley asked about the categories for the parade entries. Judges can decide on categories.

Isaac stated that during the event, we will need help with parade check in and the BBQ table. The lemonade judging will take place at the same time. Tommy Huebner volunteered to run the lemonade competition. Supplies are needed for judging the lemonade contest and will be provided by Isaac.

A pre-event meeting was mentioned. The schedule of events so far includes the parade at 6:00pm, the festival from 7:15pm to 9:30pm with the George Strait tribute performer from 7:15 to 9:15 pm and Fireworks at 9:30pm.

b. Youth Triathlon – Rachel Beazley

Rachel talked about the youth Triathlon and asked what JV could provide in terms of police and lifeguards. The ages would be 7-12 and would include swimming, bike ride and running. Robert asked if the running club could get involved to assist and Rachel

said that she would inquire. The event would be schedule for next Spring, possibly in April or May or in September. Robert mentioned that the pool might not be open next September. Mid May might work, but the water will be cold. The route was talked about. Possible sponsors were mentioned. Robert said that we will revisit for next year.

c. Clark Henry Master Plan Discussion

Robert talked about the budget retreat. There was discussion about the pool. There are CIP projects for Clark Henry. Robert was asked to confirm the Parks Master Plan for Clark Henry and to work with a company to get some proposals for replacing the pool at the 6, 8, and 11 million dollar price points. Robert met with pool designers and Burdit Consultants to get some conceptual designs.

We will look into getting some stakeholder input. Will have poster boards at July 4th so that people can provide feedback. Will price out 3 bodies of water, pool with lanes, leisure pool and a splash pad at 3 price options. The new design will not include a diving board. Will keep the rock wall, and possibly upgrade the slide. There was a site visit and a tree inventory at Clark Henry park with the goal of keeping as many of them as possible. We will revisit the master plan to see if the initial priorities are still the same or if there are other desired amenities.

A skate park was discussed with a possible location across the creek in the grassy field located by White Oak Bayou. Other items discussed included the proposed multiuse field, lights, baseball field, pickleball court, pathways, parking, etc.

A new pool would likely lead to an increase in the cost of pool amenities. Year round use of the pool is not feasible due to unavailability of life guards. The construction would take about 9 months.

The cameras arrived for the restrooms at Clark Henry. They just need to be installed. Lighting was brought up and discussed.

Parks and Recreation Directors Report

Future agenda item request

Sport League – Tommy Huebner

Next Meeting Date

6-21-23 – no July Meeting

Staff proposed that the July meeting date be moved to June 21st. The committee members voted and agreed with Rachel making the motion and it being seconded by Robyn.

Adjournment

A motion was made to adjourn the meeting by Tommy and was seconded by Lynda.



Jersey Village Parks & Recreation

To: Parks and Recreation Advisory Committee

CC: Austin Bleess, City Manager

From: Robert Basford, Assistant City Manager

Date: June 21, 2023

Subject: Parks & Recreation Director's Monthly Report

Parks & Recreation Monthly Report

Recreation

- Recreation staff spent time this month preparing for the upcoming Aquatic Facility Operator certification. The test is scheduled for June 22nd. The goal is to continue improving safety standards at our pool.
- Recreation staff only had one Farmers Market this month. The first market of the month was cancelled due to weather concerns. It was a slow market for Father's Day. We had a local high school band perform at the father's day market.
- The splash pad had a few minor electrical issues this month that Progressive Commercial Aquatics was able to address.
- Pool operations have been going smoothly so far. The new cashiering system has worked without any issues up to this point in the season. Our new barcode scanning feature has also been operating smoothly without any issues. This year all who have purchased a pool membership have a digital pass readily available to them via their mobile device.
- Recreation staff was able to collaborate with the Fairbanks Branch Library to provide three wonderful programs. The Splash Pad Story time had 80 attendees, the Cool Craft Day had 74 attendees, and the Movie Night had 27 attendees.
- Senior fitness has had a stronger month than previously expected. We averaged 9 persons a class in spite of the competition from water aerobics.
- This month we had a live water aerobics instructor teach our program for the first time! The goal is to have the instructor teach every other week and still keep the tapes for the weeks that the instructor is not teaching.
- Recreation staff was able to secure a pool sponsorship this month from Supreme Care ER.
- Recreation staff has hosted two in-services so far. We have worked on backboard extrications, active front/rear rescues, passive front/rear rescues, Spinals, Submerged Passive rescues and basic First Aid & CPR.

Parks

- Parks staff worked on getting the grass sprayed with a fertilizer and soil amendment; this will allow the grass to get a quick shot of nutrients. The soil amendment allows the ground to hold water better. We will be spraying another shot of fertilizer on Clark Henry before our 4th of July event. The fertilizer will allow the roots to grow deeper and give the grass a nice green color.

- Parks staff has created a new mow schedule for the mowing crew in the city; we have broken the city down into different areas close by each other. The new schedule has worked out great and has reduced the time it takes to get the entire city mowed from 9 days down to 5.
- Parks staff has been spraying weed killer and fertilizer throughout the city, we are noticing that the long wispy weeds are being knocked down and not growing back. We are also seeing the fertilizer kick in and take over, and the grass is growing great.
- Parks staff has been out ramping up the irrigation times. With all of this heat, we are seeing hot spots in the parks. We are trying to get these hot spots taken care of with the water that is close by.
- The new sod at Carol Fox has been growing in amazing. The grass has taken off and is reaching lengths of 6-8 inches. The grass in all areas has rooted into the ground well; we are working on getting this area mowed and the fence removed.
- Parks staff spent the middle of June working on cleaning up the city and parks from the microburst that blew through the city. Unfortunately, we had to remove a few trees that were very dangerous and were ultimately going to fall.
- Parks staff is using our new tree chipper to clean up all the debris that had accumulated throughout the city. We hauled over 50 dump trailer loads of debris. Our new chipper is handling this task like a breeze we have created a pretty substantial pile of wood chips.
- Parks staff assisted the golf course on their closed Tuesday to get the robot mowers set up. We worked with the installers from the company to get these robots mapped out and dialed in. We set the Ceora mower up on the rough of #3, #4, and #5. We set the little one up on the slopes of #3, #4, and #5. We also set the Ceora up on #4 fairway to be able test how these robots mow the fairway. We plan to launch these mowers once the schedule is up and the course doesn't have too many little sticks out in the rough.
- Parks staff removed all the old and non-working irrigation heads at Carol Fox. We changed out the old style impact rotors to new style rotors. We are now watering 75 percent of Carol Fox Park.